

# **GREENWOOD SELECTMEN'S MEETING MINUTES**

**Nov. 5, 2025 - 5:00 pm**

**All Meetings are audio recorded.**

## **Item 1:** Roll call and determination of a quorum

Roll Call: Chair Amy Chapman, Selectman Norman A. Milliard, Selectman Robert Oickle, Town Manager Kim Sparks, and Road Foreman Ken Cole.

## **Item 2:** Pledge of Allegiance

## **Item 3:** Introductions

- a. Zoom participants - None
- b. Participants present - None

## **Item 4:** Chair Statement - not needed.

## **Item 5:** Approval of Warrants

**Expenditure Warrant # 17** - \$ 31,284.30 covering period Oct. 20 - Oct. 27, 2025

**Expenditure Warrant # 18** – \$ 76,647.48 covering period Oct. 28 – Nov. 3, 2025

**Includes Voucher # 511, payable to Flander's Electric for \$ 29,000** for final payment for Generator for Legion Hall – to be reimbursed by FEMA.

The Board reviewed Warrant # 17 and Warrant # 18.

Selectman Milliard motioned and Selectman Oickle seconded to approve Warrant # 17 and Warrant # 18 as presented. Vote: 3-0. Motion passes. Warrants are approved.

## **Item 6:** Review and approve minutes of October 21, 2025

The Board reviewed the minutes of October 21, 2025.

Selectman Oickle motioned and Selectman Milliard seconded to approve the minutes as read. Vote: 3-0. Minutes are approved.

## **Item 7:** Selectmen contacted outside of meeting – No contact.

## **Item 8:** Comments from the Public - None

## **Item 9:** Agenda Items – (15-minute limit per item)

- A. Review and Discuss letter from Maine DEP on Debris Pile at Greenwood Park Lands, former Saunder's Mill property

The Board reviewed the letter from Maine DEP and agreed to have Kim start the process to file an environmental covenant on the Greenwood Park Lands property. Kim stated that she would contact DEP and get this started.

- B. Update from Highway Foreman, Ken Cole

Ken Cole updated the Board on all the many projects that they are working on at the Highway Garage. Ken explained that their priority is to get all the equipment ready for winter. Ken stated that he has a full crew and everyone has been working well together. The Board thanked Ken for all of the updates.

- C. Request to name new subdivision road off Martin Road and Greenwood Road, Intermontane Trail

Kim explained that the Planning Board approved the new subdivision off Martin and Greenwood Road. She stated that the next step is to approve the name of the proposed road, Intermontane Trail. Selectman Oickle asked if there was any other road with a similar name. Kim stated that this was quite unique. The Selectmen agreed to name the Intermontane Trail as the developer requested.

- D. Discuss Holiday hours - Request from Town Office employees to close Town Office on Christmas Eve, Wednesday, Dec. 24<sup>th</sup> at 2pm, and close the Town Office on Friday, December 26<sup>th</sup> all day. The employees will use their earned time off or vacation hours.

Transfer Station crew is requesting to close at noon on Christmas Eve, Dec. 24<sup>th</sup>. The Board agreed that the Transfer Station could close at noon on Christmas Eve.

The Board of Selectmen discussed the holiday hours at the Town Office and stated that the Town Office would be closing at noon on Christmas Eve and would be closed on Christmas and the Friday after Christmas. The Board stated that the employees would not have to use any earned time off or vacation time for this. Kim thanked the Board for their generosity.

**Item 10:** Other business and communications - None

**Item 11:** Town Manager update to the Board of Selectmen - see attached

**Item 12:** Meetings and Events

Nov. 11<sup>th</sup> – Veteran’s Day, Town Office Closed  
Nov. 12<sup>th</sup> – Meeting with MDOT, Pine Tree Engineering to discuss Bird Hill Road intersection with Main Street/Rt. 26, 10:00am on site  
Nov. 12<sup>th</sup> – Road Advisory Meeting, 11:00am GTO  
Nov. 18<sup>th</sup> – Selectmen’s Meeting, 5:00pm GTO  
    Agenda Items: Tamra Benson of CEBE to update us on venerability study  
    Paula Lamb, concerns with Short-Term Rentals  
Nov. 27<sup>th</sup> & Nov. 28<sup>th</sup> – Thanksgiving, Town Office Closed  
Dec. 1<sup>st</sup> – Planning Board Meeting, 5:30pm GTO  
Dec. 2<sup>nd</sup> – Selectmen’s Meeting, 5:00pm GTO  
Dec. 16<sup>th</sup> – Selectmen’s Meeting, 5:00pm GTO  
Dec. 24<sup>th</sup> – Town Office and Transfer Station closing at noon  
Dec. 25<sup>th</sup> & 26<sup>th</sup> – Town Office closed  
Jan. 5<sup>th</sup> – Planning Board Meeting, 5:00pm GTO  
Jan. 6<sup>th</sup> – Selectmen’s Meeting, 5:00pm GTO  
Jan. 20<sup>th</sup> – Selectmen’s Meeting, 5:00pm GTO

**Item 13:** Adjourn – Having no further business, Selectman Oickle motioned and Selectman Milliard seconded to adjourn the meeting at 5:58pm. Vote: 3-0. Meeting is adjourned.