

# **GREENWOOD SELECTMEN'S MEETING MINUTES**

**Oct. 7, 2025 – 5:00 pm**

**All Meetings are audio recorded.**

## **Item 1:** Roll call and determination of a quorum

Roll Call: Chair Amy Chapman, Selectman Norman A. Milliard, Selectman Robert Oickle, Town Manager Kim Sparks, and Road Foreman Ken Cole.

## **Item 2:** Pledge of Allegiance

## **Item 3:** Introductions

- a. Zoom participants – None present
- b. Participants present – None present

## **Item 4:** Chair Statement - not needed.

## **Item 5:** Approval of Warrants

**Expenditure Warrant # 12 - \$ 84,142.69 covering period Sept. 16- Sept. 22, 2025  
Includes Voucher 319 - \$ 57,482.74 payable to Coastal Road Repair LLC for  
crack sealing.**

**Expenditure Warrant # 13 – \$ 150,671.74 covering period Sept. 23 – Sept. 30, 2025  
Includes Voucher 349 - \$ 127,938.00 payable to Viking Cives, for Plow  
Gear/Sander for 2025 Western Star**

**Expenditure Warrant # 14 - \$ 29,359.68, covering period Oct. 1 – Oct. 6, 2025**

The Board reviewed Warrant # 12, Warrant # 13, and Warrant # 14.  
Selectman Milliard motioned and Selectman Oickle seconded to approve Warrant #  
12, Warrant # 13, and Warrant # 14 as presented. Vote: 3-0. Motion passes. Warrants  
are approved.

## **Item 6:** Review and approve minutes of September 16, 2025

The Board reviewed the minutes of September 16, 2025.

Selectman Oickle motioned and Selectman Milliard seconded to approve the minutes  
as read. Vote: 3-0. Minutes are approved.

## **Item 7:** Selectmen contacted outside of meeting - No contact.

## **Item 8:** Comments from the Public – No comments.

## **Item 9:** Agenda Items – (15-minute limit per item)

- a. Review and approve new General Assistance Maximums 10/01/2025  
The Board reviewed the updated GA Maximums submitted by the State.  
Selectman Milliard asked if this was a directive from the State of Maine and we  
would need to accept the numbers for Oxford County. Kim answered yes, this is  
from the State DHHS, and these numbers are updated every October. Selectman  
Milliard asked why the Town has to approve these numbers. Kim explained that  
these numbers will become part of the Town Ordinance if the Selectmen approve  
them. Chair Chapman stated that we need to approve the Appendixes/numbers as  
they will be included in our Town Ordinance. Selectman Oickle asked if the Town

could set their own maximums. Kim explained that the Town could, but we would not be reimbursed by the State of Maine.

Selectman Oickle motioned and Selectman Milliard seconded to accept the updated GA Maximums from the State. Vote: 3-0. The Board signed the document provided by the State.

b. Review Building Permit application submitted by Richard Fahey

The Board reviewed the Building Permit Application submitted by Richard Fahey. Kim explained that Mr. Fahey originally applied for this building permit several years ago and it was issued by our Codes Officer at the time Joelle Corey. Kim explained that Mr. Fahey had renewed this permit several times as he was having a difficult time getting the required permits from Maine DEP. Joelle attended a Selectmen's Meeting in August of 2023 to ask if the Selectmen would be willing to extend the expiration date of the building permit beyond what she was able to do as our Codes Officer. Mr. Fahey asked the Board not to issue a building permit back then, and he still needed time to work with DEP and to ask that the Town do something about all of the drainage issues. Kim explained that the Town installed a driveway culvert several weeks ago, so Mr. Fahey is at the point of asking for the Board to renew his permit.

Selectman Oickle stated that he didn't feel comfortable reviewing this. Chair Chapman stated that she had reviewed everything and was fine, issuing the permit. Selectman Milliard stated that he had reviewed it as well, the Board has had several meetings with Mr. Fahey, and he would be willing to issue the building permit. Kim explained that our current Codes Enforcement Officer, Anne Kwoka, reviewed the application. The Board signed the building permit – a reissue of permit 45-2021.

c. Thanks to Congo Craftsmen for building our little library.

The Board signed a card of thanks to the Congo Craftsmen. Kim will mail out the thank you note.

d. Review and sign Tax Abatement for Xerox Financial Services.- equipment no longer in Greenwood, Abatement for \$ 146.96

The Board reviewed and signed the Tax Abatement for Xerox Financial Services in the amount of \$ 146.96.

e. Review and sign Tax Abatement for Time Payment Corp, equipment no longer in Greenwood, Abatement for \$ 116.90

The Board reviewed and signed the Tax Abatement for Time Payment Corp., in the amount of \$ 116.90.

f. Review and sign Tax Abatement for Greg and Colleen Warner, camper removed from Littlefield Beaches last year, Abatement \$ 424.58

The Board reviewed and signed the Tax Abatement for Greg and Colleen Warner, in the amount of \$ 424.58.

- g. Review and approve repair/replacement parts for G & W Compactor.

Kim explained that the trash compactor has a hydraulic cylinder in need of repair or replacement. She stated that Atlantic Recycling gave them two quotes, 1 to repair the cylinder in the amount of \$ 5,713.60 and 2. to replace the cylinder with a new cylinder in the amount of \$ 3,705.88. The Board reviewed the quotes, and all agreed the best deal would be to accept the quote with the new cylinder. Kim stated that she would check with Woodstock to see if they agreed and if they did, she would let Atlantic Recycling know.

- h. Cheri Thurston is interested in being on our Conservation Committee.  
Kim stated that Cheri has officially become a Greenwood resident and is interested in being a member of our Conservation Committee. Kim explained that Betsey Foster will be getting done and asked Cheri if she was interested. Selectman Milliard stated he would support Cheri being on the Conservation Committee.

The Board appointed Cheri Thurston to the Conservation Committee for a one-year term starting January 1, 2026.

**Item 10:** Other business and communications - none

**Item 11:** Town Manager update to the Board of Selectmen - see attached.

**Item 12.** Executive Session per 1 MRSA 405 (6A) – Personnel Matters, Highway Dept.

Selectman Milliard motioned and Selectman Oickle seconded to go into Executive Session per 1 MRSA 405 (6A) at 5:45pm. Vote: 3-0.

Selectman Oickle motioned and Selectman Milliard seconded to come out of Executive Session per 1 MRSA 405 (6A) at 6:25pm. Vote: 3-0.

No decisions or votes needed.

**Item 13:** Meetings and Events

Oct. 13<sup>th</sup> – Indigenous Peoples Day, Town Office Closed  
Oct. 21<sup>st</sup> – Selectmen’s Meeting 5:00pm GTO  
Nov. 3<sup>rd</sup> – Planning Board Meeting, 5:30pm GTO  
Nov. 4<sup>th</sup> – Election Day, 8am to 8pm – Legion Hall  
Nov. 5<sup>th</sup> – Selectmen’s Meeting, 5:00pm GTO  
Nov. 11<sup>th</sup> – Veteran’s Day, Town Office Closed  
Nov. 18<sup>th</sup> – Selectmen’s Meeting, 5:00pm GTO  
Nov. 27<sup>th</sup> & Nov. 28<sup>th</sup> – Thanksgiving, Town Office Closed  
Dec. 1<sup>st</sup> – Planning Board Meeting, 5:30pm GTO  
Dec. 2<sup>nd</sup> – Selectmen’s Meeting, 5:00pm GTO

**Item 14:** Adjourn - Having no further business, Selectman Milliard motioned and Selectman Oickle seconded to adjourn the meeting at 6:27pm. Vote: 3-0. The meeting is adjourned.