

GREENWOOD SELECTMEN'S MEETING MINUTES

July 1, 2025 – 5:00 pm

All Meetings are audio recorded.

Item 1: Roll call and determination of a quorum

Roll Call: Chair Amy Chapman, Selectman Norman A. Milliard, Selectman Robert Oickle, Town Manager Kim Sparks, and Road Foreman Richie Diaz

Item 2: Pledge of Allegiance

Item 3: Introductions

- a. Zoom participants - none present
- b. Participants present – none present

Item 4: Chair Statement (not needed)

Item 5: Approval of Warrants

Expenditure Warrant # 52 - \$ 17,000.20 covering period June 18 – June 23, 2025

Expenditure Warrant # 53 – \$ 32,493.53 covering period June 24, – June 30, 2025

The Board reviewed Warrant # 52 & # 53.

There was no discussion on the Warrants.

Selectman Milliard motioned and Selectman Oickle seconded to approve Warrant # 52 and Warrant # 53 as presented. Vote: 3-0. Motion passe

Item 6: Review and approve minutes of June 17, 2025

The Board reviewed the minutes of June 17, 2025

Selectman Oickle motioned and Selectman Milliard seconded to approve the minutes as read. Vote: 3-0. Minutes are approved.

Item 7: Selectmen contacted outside of meeting - No contact

Item 8: Comments from the Public – No comments

Item 9: Agenda Items – (15-minute limit per item)

- a. John Kwoka to discuss proposed Resource Protection Zone amendments to the Shoreland Zoning Ordinance – Tabled as Mr. Kwoka could not attend the meeting.
- b. Review and sign Quit Claim Deed for Daniel McLarney, Map U10-24-A
Kim explained that Mr. McLarney had paid off the liens and the account is paid current, so we are able to issue a quit claim deed. The Board reviewed and signed the quit claim deed for Daniel McLarney. Kim will get this recorded at the registry of deeds.
- c. Review and sign Appointment Certificates for Road Advisory Committee, Mark Doherty, Weldon Lucas, and Brian Dunham
The Board reviewed and signed the appointment certificates for our new Road Advisory Committee. Kim stated that she was in hopes of having the first meeting next week.
- d. Review and sign annual Appointment Certificates for Kim Sparks, Angie Lovejoy, Ken Cole, and Anne Kwoka

The Board reviewed and signed appointment papers for 1-year terms for

Kim Sparks, Angie Lovejoy, Ken Cole, and Anne Kwoka.

- e. Help Wanted – Kingston Brown, Licensed Plumbing Inspector will be getting done on July 24, 2025. Rickie Osgood, Equipment Operator, will be getting done on July 5, 2025.

Kim updated the Board on the two resignations. Kim stated that she would reach out to our neighboring Towns to see if there was any interest in picking up the Licensed Plumbing Inspector position for Greenwood as there are very few per year. Kim stated that she would also work on updating the want ad for an equipment operator.

Selectman Milliard asked where would be advertise these positions. Kim explained that they would have them in the local paper, on Maine Municipal, Indeed, and on our Town website.

Item 10: Other business and communications - None

Item 11: Town Manager update to the Board of Selectmen - see attached

Item 12: Executive Session per 1 MRSA per § 405 (6) (A) – Personnel matters – Greenwood Highway Dept.

Selectman Milliard motioned and Selectman Oickle seconded to go into Executive Session per 1 MRSA per § 405 (6) (A) – Personnel matters – Greenwood Highway Dept with Road Foreman, Richie Diaz. Vote: 3-0. Entered Executive Session at 5:15pm.

Selectman Oickle motioned and Selectman Milliard seconded to come out of Executive Session per 1 MRSA per § 405 (6) (A). Vote: 3-0. Out of session at 5:45pm.

Selectman Oickle motioned and Selectman Milliard seconded to approve Richard Diaz's request for Family Medical Leave for 34 days using a combination of sick time, vacation time, earned time off, and time without pay from July 9 to November 1, 2025. Also accepting Richard Diaz's resignation as of November 1, 2025. Vote: 3-0. Motion is approved.

Kim will get a help wanted ad to the Board for their next meeting. Richie agreed to work every Monday and Tuesday from now to November 1st.

Item 13: Executive Session per 1 MRSA per § 405 (6) (E) – preparation for legal counsel

Selectman Oickle motioned and Selectman Milliard seconded to go into Executive Session per 1 MRSA per § 405 (6) (E) – preparation for legal counsel. Vote:3-0. Entered Executive Session at 5:50pm. Vote: 3-0.

Selectman Oickle motioned and Selectman Milliard seconded to come out of Executive Session per 1 MRSA per § 405 (6) (E) at 6:00pm. Vote:3-0

The Board of Selectmen directed Kim to direct the Highway Department to meet with Mr. Fahey at 118 Howe Hill Road and have the Town install a driveway culvert so Mr. Fahey can access his property. Kim stated that she would get a meeting scheduled.

Item 14: Meetings and Events

July 4th – Independence Day, Town Office Closed
July 7th – Planning Board Meeting, 5:30pm GTO
July 8th – Municipal Law Training, Kim will zoom, 9am to 4pm
July 15th – Selectmen's Meeting, 5:pm GTO
July 21st – Planning Board Meeting, 5:30pm GTO
Aug. 4th – Planning Board Meeting, 5:30pm
Aug. 5th – Selectmen's Meeting, 5:00pm
Sep. 15th – Area Selectmen Meeting, Newry Grange
Dec. 15th – Area Selectmen Meeting, Woodstock

Item 15: Adjourn - Having no further business, Selectman Oickle motioned, and Selectman Milliard seconded to adjourn the meeting at 6:02 pm. Vote: 3-0. Meeting is adjourned.