

# GREENWOOD SELECTMEN'S MEETING MINUTES

March 24, 2026 - 5:00 pm

All Meetings are audio recorded.

**Item 1:** Roll call and determination of a quorum.

Roll Call: Chair Amy Chapman, Selectman Norman A. Milliard, Selectman Robert Oickle, Town Manager Kim Sparks, and Road Foreman Ken Cole/

**Item 2:** Pledge of Allegiance

**Item 3:** Introductions

a. Zoom participants – None present.

b. Participants present – Codes Officer, Anne Kwoka and Planning Board Chair, John Kwoka.

**Item 4:** Chair Statement (if needed)

If you wish to speak, please wait until the Chair has opened the floor to Public Comment or until we are at the agenda item you wish to speak on. Once the Chair has recognized you, please stand, state your name for the record, the agenda item, and the nature of your business. All comments and questions must be addressed to the Chair.

**Item 5:** Approval of Warrants

**Expenditure Warrant # 37** - \$ 220,506.80 covering period Mar. 11- Mar. 16, 2026

**Includes Voucher 1077** – payable to Pine Tree Waste, \$ 15,356.94

**Includes Voucher 1080** – payable to United Insurance, \$ 48,227.99

**Includes Voucher 1088** – payable to MSAD \$ 125,867.00

**Expenditure Warrant # 38** – \$ 16,636.67 covering period Mar. 17 – Mar. 23, 2026

The Board reviewed Warrant # 37 and Warrant # 38.

Selectman Milliard motioned and Selectman Oickle seconded to approve Warrant # 37 and Warrant # 38 as read. Vote: 3-0. Warrant # 37 and Warrant # 38 are approved.

**Item 6:** Review and approve minutes of March 10, 2026

The Selectmen reviewed the minutes of March 10, 2026.

Selectman Oickle motioned and Selectmen Millard seconded to approve the minutes as presented. Vote: 3-0. Minutes are accepted.

**Item 7:** Selectmen contacted outside of meeting - No contact.

**Item 8:** Comments from the Public – None

**Item 9:** Agenda Items – (15-minute limit per item)

A. Discussion with Anne Kwoka on draft of proposed changes to Land Use Ordinance and Site Plan Review Ordinance.

Anne discussed with the Board the proposed updates that she would like to

to the Annual Town Meeting. Anne explained that she has included standards for off-grid living, standards for individual campsites, and standards for campgrounds. Anne explained that we currently have campground standards in the Shoreland Zoning Ordinance, and she copied that section and added it to the Land Use Ordinance.

Selectman Oickle asked if Anne could explain what an individual campsite was. Anne stated that there was a definition in the Ordinance for this and it was a private campsite not associated with a campground. Selectman Milliard asked what private campsites were concerning. Anne stated that she is concerned with what these campers are doing with their gray and black water. Selectman Oickle stated that we have procedures to deal with those issues right now. Anne answered yes, we would require them to install a gray water system or septic system. Selectman Oickle stated we should be using the current rules instead of amending these ordinances as we have the tools we need already. Selectman Milliard agreed. Selectman Milliard asked if there was enough time to get these updated on the Town Meeting agenda. Kim stated that it would be close, but we could also table until a future meeting. It was agreed to only take the proposed Resource Protection changes to the Shoreland Zoning Ordinance and the Lot of Record update to the Land Use Ordinance to the Annual Town Meeting.

- B. Discussion on Oxford County Tax – Kim updated the Board that the Town of Newry is also asking the County to consider quarterly or monthly payments. Selectmen Oickle stated that he would love to have the same discussion with the County. Kim stated that she would invite Commissioner Millet to a future meeting to discuss.
  
- C. Review Health Insurance proposals – Kim updated the Board on the renewal quotes from United Insurance and explained that they have increased @ 20%. Kim stated that she reached out Maine Municipal Health Trust for quotes and found what they are offering with the Pemaquid Anthem Plan is the best rate for us. The Board reviewed all the plans. Selectman Oickle asked what the difference would be for the employees. Kim explained that the United plan would have a deductible of \$ 7200.00 per person and MMA would be \$ 2500.00 per person. Selectman Milliard stated that it looks like MMA is the least expensive. Kim stated that it is correct, and she would recommend switching to MMA as she also likes how MMA works to keep the increases to around 9% over the years instead of us dealing with 15-20% every year. Kim explained that many Insurance Agencies won't consider us as we only have 6 employees, and they require at least 10 employees to give us quotes. Selectman Milliard motioned and Selectman Oickle seconded to go with the Maine Municipal Health Trust Insurance for our employees for the coming fiscal year. Vote: 3-0. Kim thanked the Board and would start the process with MMA.

**Item 10:** Other business and communications - None

**Item 11:** Town Manager update to the Board of Selectmen - see attached.

**Item 12:** Meetings and Events

April 5<sup>th</sup> – Transfer Station closed - Easter  
April 6<sup>th</sup> – Planning Board Meeting, 5:30pm  
April 7<sup>th</sup> – Selectmen’s Meeting, 5:00pm  
April 13<sup>th</sup> – Joint Selectmen’s Meeting  
April 15<sup>th</sup> – Conservation Committee Meeting, 10am  
May 2<sup>nd</sup> – Greenup Day  
May 4<sup>th</sup> – Planning Board Meeting, 5:30pm  
May 5<sup>th</sup> – Selectmen’s Meeting, 5:00pm  
May 16<sup>th</sup> – Annual Town Meeting, 9:00am Legion Hall

**Item 13:** Adjourn meeting: Having no further business, Selectman Millard motioned and Selectman Oickle seconded to adjourn the meeting at 6:15pm. Vote: 3-0. Meeting adjourned