

GREENWOOD SELECTMEN'S MEETING MINUTES

February 18, 2025 – 5:00 pm
All Meetings are audio recorded.

Item 1: Roll call and determination of a quorum

Roll Call: Chair Amy Chapman, Selectman Norman A. Milliard, Selectman Robert Oickle, and Town Manager Kim Sparks

Item 2: Pledge of Allegiance

Item 3: Introductions by Town Manager

- a. Zoom participants – No participants.
- b. Participants present – Kingston Brown, Licensed Plumbing Inspector

Item 4: Chair Statement (if needed)

If you wish to speak, please wait until the Chair has opened the floor to Public Comment or until we are at the agenda item you wish to speak on. Once the Chair has recognized you, please stand, state your name for the record, the agenda item, and the nature of your business. All comments and questions must be addressed to the Chair.

Item 5: Approval of Warrants

Expenditure Warrant # 33 – \$ 152,301.56 covering period Feb. 5, - Feb. 10, 2025
Includes voucher # 919 payable to MSAD 44 for \$ 118,752.00.

Expenditure Warrant # 34 \$ 14,048.10 covering period Feb. 11, - Feb. 18, 2025

The Board reviewed Warrant # 33 and Warrant # 34.

Selectman Milliard motioned and Selectman Oickle seconded to approve Warrant # 33 and Warrant # 34 as presented. Vote: 3-0. Motion passes.

Item 6: Review and approve minutes of February 4, 2025

The Board reviewed the minutes of February 4, 2025.

Selectman Oickle motioned and Selectman Milliard seconded to approve the minutes as read. Vote: 3-0. Minutes are approved.

Item 7: Selectmen contacted outside of meeting - No contact.

Item 8: Comments from the Public – No comment

Item 9: Agenda Items – (15-minute limit per item)

- a. Introduce Kingston Brown who is interested in being our Licensed Plumbing Inspector
Kingston introduced himself and said Kim had contacted him about our opening. Kingston explained that he is the Codes Officer/LPI for the Towns of Woodstock, West Paris and Oxford. He explained that he is the LPI for the Towns of Peru and Buckfield. Chair Chapman thanked Kingston for his interest in our position. The Board signed the appointment papers for Kingston to be our LPI starting March 1st to Dec. 31, 2025. Kim administered the oath to Kingston.

- b. Review Investment Policy and schedule a zoom meeting with Fidelity.
The Board reviewed the policy. Selectman Milliard asked if the policy could include wording that when interest was earned, that interest would be booked in the account that the principal amount came from. Selectman Milliard stated that he felt that the interest should go back to the reserve account for the department who invested. Selectman Oickle stated that they had discussed this earlier and was glad to add this wording back in. Kim stated that she was still trying to get a zoom date with Fidelity. Chair Chapman suggested that they try for March 25th at 4pm before their regular meeting. Kim stated that she would see if Fidelity was available then and let the Board know.
- c. Annual Town Report Cover Photo – Kim gave the Board three options for the Annual Report cover. The Board unanimously chose the picture from Maggie's Park taken by Butch Fuller.
- d. Review Employee Health Insurance renewal.
The Board reviewed the annual renewal prices from Harvard Pilgrim for Health Insurance for our full-time employees. Kim explained that this year we only have quotes from Harvard Pilgrim as the quotes from Anthem and Maine Community Health were all far more than Harvard Pilgrim. Kim suggested that we renew it at the HPCB Bronze as it is the closest to what we currently have. Selectman Milliard stated that this is a \$ 900.00 per month increase. Chair Chapman stated that we do not have many options. Selectman Oickle asked why doesn't the County step in and help our small towns with this. Kim stated that Maine Municipal used to offer better prices but now their prices have increased quite a bit as they now include dental, life and vision with their health care options.
- e. Discuss CDARS renewal – The Board reviewed the renewal rates from Androscoggin Bank and agreed to renew both CDARS for 6 months earning 4.25%. Kim stated that she would contact the Bank to let them know.

Item 10: Other business and communications - none

Item 11: Town Manager update to the Board of Selectmen – see attached.

Item 12: Meetings and Events

Feb. 24th – Meeting with Pine Tree Engineering to review plans of Irish N. Bridge 2:30pm GTO

Feb. 25th – G & W Meeting, Woodstock Town Office

Mar. 3rd – Planning Board Meeting, 5:00pm GTO

Mar. 4th – Selectmen's Meeting, 5:00pm GTO

Mar. 18th – Selectmen's Meeting, 5:00pm GTO

Item 13: Adjourn - having no further business, Selectman Milliard motioned and Selectman Oickle seconded to adjourn the meeting at 5:45pm. Vote: 3-0. Meeting is adjourned.