

GREENWOOD SELECTMEN'S MEETING MINUTES

June 21, 2022

5:00pm

Topic: Greenwood Board of Selectmen Meeting

Join Zoom Meeting

<https://us02web.zoom.us/j/86006449444?pwd=M3R1aS9IVXJ0VWozeXRvalZTUy8vUT09>

Meeting ID: 860 0644 9444

Passcode: 093549

Meeting ID: 860 0644 9444

Passcode: 093549

Find your local number: <https://us02web.zoom.us/u/kbZwxSpWni>

Item 1: Call Meeting to Order - Chair Chapman called the meeting to order at 5:00pm.
Roll Call: Amy Chapman, Arnold Jordan, Norman A. Milliard, and Kim Sparks

Item 2: Pledge of Allegiance

Item 3: Review and approve:

Expenditure Warrant # 50 (\$ 134,505.49) covering period June 7, - June 13, 2022
Includes Voucher # 1393 payable to MSAD 44 for \$ 97,088.00

Expenditure Warrant # 51 (\$ 17,769.80) covering period June 14, - June 21, 2022

The Board reviewed Expenditure Warrant # 50 & # 51
Selectman Milliard motioned and Selectman Jordan seconded to approve Expenditure Warrants # 50 & # 51 as read. Vote: 3-0. Warrants are approved.

Item 4: Review and approve minutes of June 7, 2022

The Board reviewed the minutes of June 7, 2022.
Selectman Jordan motioned and Selectman Milliard seconded to approve the minutes as submitted. Vote: 3-0. Minutes are approved.

Item 5: Comments from the Public - None

A. Selectmen contacted outside of meeting – No contact.

Item 6: Discuss Community Resilience Self-Evaluation for July 5th Public Hearing

Kim gave the Board a copy of the Community Resilience Self-Evaluation that she and Yvette had completed. Kim explained that Yvette would be going over this document at the Public Hearing on July 5th. Chair Chapman stated that the Board would review this before the meeting on July 5th.

Item 7: Review All State Construction Inc, proposal for paving a portion of the Greenwood Rd.

The Board reviewed the proposal from All States Construction. The proposal is to pave a portion of the Greenwood Road, 10,200' x 22' (24.934sy) from residence 876, (Orcutt & Vacca) to the intersection of Martin Road – estimated cost \$ 379,096.80. The Board agreed to go ahead and accept the proposal as they didn't think prices would be going down this year.

Item 8: Discuss Oxford County EMA Office asking if Town is interested in a Community Cooling/Warming Center

The Board reviewed the packet from the Oxford County EMA Office. Selectman Milliard stated that he thought that the Town didn't have any space large enough to make it a cooling/warming center. Chair Chapman stated that the paperwork suggests having a dedicated room for families. Selectman Jordan asked if the Legion would be interested in something like this. Kim explained that the Town Office doesn't have a generator, nor does the Town Hall so these building would be out of consideration. Selectman Milliard stated that the Fire Station isn't adequate in size. Selectman Jordan stated that the Legion has a generator and would be better suited. Selectman Milliard stated that the Legion was also handicap compliant. Kim stated that she would send this paperwork along to the Harry Orcutt, Legion Commander to see if they are interested.

Item 9: Discuss plans in the event workers are unable to work

Kim explained that they have an agreement with the Town of Woodstock, that if the Greenwood Town Office is closed – then Greenwood Residents can renew their vehicle registrations in Woodstock. Selectman Milliard asked what other critical items would need to be done if both Kim and Angie were unable to work. Kim stated that payroll is done weekly. Selectman Milliard asked if they had ever considered hiring an outside firm to do payroll. Kim explained that she had reached out to two different payroll companies in 2020 and both required more than 20 employees. Chair Chapman suggested that the Town reach out to Payroll Management and check with Jane Grey. Kim stated that she would gladly check with them. Selectman Milliard asked if Kim could put together an SOP in the event that the Town Office needed to be closed for any length of time. Kim stated that she would have a draft SOP to the Selectmen at their next meeting.

Item 10: Review and sign corrected Municipal Resolution for Richard Melville

The Board reviewed and signed the corrected Municipal Resolution for Richard Melville. Kim will get it framed and invite Mr. Melville to a Selectmen's Meeting so the Board can present it to him.

Item 11: Comments from the Public - None

Item 12: Meetings and Events

June 21st – Selectmen's Meeting, 5pm GTO
June 27th – Planning Board Meeting – 5:30pm GTO
July 4th – Fourth of July – Town Office closed
July 5th – Selectmen's Meeting & GOPIF Public Hearing, 5pm GTO
July 11th – Planning Board Meeting, 5:30pm GTO
July 18th – Planning Board Meeting, 5:30pm GTO
July 19th – Selectmen's Meeting, 5pm GTO

Item 13: Adjourn – Having no further business, Selectman Milliard motioned and Selectman Jordan seconded to adjourn the meeting at 5:38pm. Vote: 3-0. Meeting is adjourned.