

# GREENWOOD SELECTMEN'S MEETING MINUTES

July 06, 2021

**Item 1:** Call Meeting to Order – Chair Chapman called the meeting to order at 5:00pm.  
Roll Call: Amy Chapman, Arnold Jordan, Norman A. Milliard, Alan Seames and Kim Sparks

**Item 2:** Pledge of Allegiance

**Item 3:** Review and approve:

The Board reviewed Expenditure Warrants 51, 52, and 1.

**Expenditure Warrant # 51 fy 2020/2021** (\$ 17,391.64) covering period June 15 – June 21, 2021

**Expenditure Warrant # 52 fy 2020/2021** (\$ 15,694.71) covering period June 22 - June 30, 2021

**Expenditure Warrant # 1 fy 2021/2022** (\$ 28,941.44) covering period July 1 – July 6, 2021

Selectman Milliard motioned and Selectman Jordan seconded to approved Expenditure Warrants 51, 52 & 1 as read. Vote: 3-0. Warrants are approved.

**Item 4:** Review and approve minutes of June 15, 2021

The Board reviewed the minutes. Selectman Jordan motioned and Selectman Milliard to approve the minutes as presented. Vote: 3-0. Motion passes. Minutes are approved.

**Item 5:** Comments from the Public - None

A. Selectmen contacted outside of meeting - No

**Item 6:** Discuss if Board would like a Remote Participation Policy

Kim explained that MMA sent us a sample Remote Participation Policy if the Board would be interested in having one. She explained that with the State of Emergency ending we would need a policy to continue to have the ability to have a remote meeting if needed. Selectman Milliard stated that if we do not have this policy in place then it would mean that people couldn't participate in our meetings remotely. Chair Chapman stated that we would have to include instructions on how people could attend remotely with every meeting notice. Kim stated that she would ask that folks call or email the Town Office if they need a zoom link set up for any meeting. The Board agreed that this would be a good idea to have. Selectman Milliard stated that this is part of our new normal going forward. Kim stated that she would have a draft policy for the Board to review at their next meeting and then we would also need to schedule a public hearing.

**Item 7:** Update on Mill property – entire property listed by Keenan Auction

Kim explained to the Board that she had heard from Keenan Auction that the mortgage holder has foreclosed on Lafrenier Holdings, LLC and is putting all of the property except for the Greenwood Park Lands up for bid on July 30<sup>th</sup>. Chair Chapman stated that Louise Jonaitis must have been mistaken that she could sell off and give away parts of the property. Kim stated that she has not heard from Louise Jonaitis since she made that offer to the Town. Chair Chapman asked if it was listed as one property and someone would have to bid on the whole thing. Kim answered yes that the bid would be for all of the property except for the Greenwood Park Lands.

**Item 8:** Review and sign Local Road Assistance Program Certification  
The Board reviewed and signed the Local Road Assistance Program Certification.

**Item 9:** Review and discuss State of Maine Bridge Inspection Report for School # 0676

The Board reviewed the Bridge Inspection Report for the bridge on the Irish Neighborhood Road. Kim explained it is a one lane bridge. Selectman Milliard stated that the bridge has been there since 1950. Chair Chapman stated that the report shows that there is a need for a new guard rail and there is heavy scaling on 6 out of the 9 girders. Road Foreman Seames stated that he would like to hire an engineer to design a new guardrail and we would need to hire someone to scrape down the girders and make sure none of that will drop into the brook. Chair Chapman stated that the letter from the State says that they don't have any funding to help with the repairs so it would be up to the Town to fund the repairs. Road Foreman Seames stated that he doesn't think it would cost too much for the guard rails as it is such a short span. The Board agreed to hire an engineer to design a guardrail and then have them installed to the plan this year. Road Foreman Seames stated that he does have money left over from his winter budget that they could use to pay for this. Selectman Milliard stated that could be an option.

**Item 10:** Executive Session per 1 MRSA § 405 (6)(A) Personnel Matters

Selectman Jordan motioned and Selectman Milliard seconded to go into Executive Session at 5:20pm. Vote: 3-0.

Selectman Jordan motioned and Selectman Milliard seconded to come out of Executive Session at 5:48pm. Vote: 3-0.

It was agreed to have Kim make a few updates to the Personnel Policy to include Juneteenth to the list of Holidays and to add an additional week of vacation for employees who have worked for the Town for more than 20 years. Kim stated that she would make the changes to the policy and bring it to the Board for their signature at a future meeting. Kim will also work on getting some information to set up a retirement package for our employees.

**Item 11:** Comments from the Public - None

**Item 12:** Meetings and Events

Mon., July 12<sup>th</sup> – Planning Board Meeting, 5:30pm

Mon., July 19<sup>th</sup> - Planning Board Meeting, 5:30pm

Tue., July 20<sup>th</sup> – Selectmen's Meeting, 5pm GTO

**Item 13:** Adjourn – Having no further business, Selectman Milliard motioned and Selectman Jordan seconded to adjourn the meeting. Vote: 3-0. Motion passes and meeting is adjourned.